

**Sam Sample**  
**27 Mar 2013**

**RESPONDENT**

# FEEDBACK REPORT

**ABILITY**





## REPORT STRUCTURE

The Clerical Test Battery assesses your capacity (a composite of speed and accuracy) to perceive logical patterns and relationships in new material you have not previously encountered, and deduce the logical consequences of these (i.e. logical deductive reasoning). This incorporates the ability to: learn and understand complex new material; use logic to develop arguments that are rational and well-reasoned; deduce the logical consequences of a given set of rules, assumptions or relationships.

### THE FEEDBACK REPORT

The Feedback Report provides a detailed breakdown of your performance across the sub-scales in the following sections:

#### 1. Verbal Reasoning

#### 2. Numerical Ability

#### 3. Clerical Spelling

#### 4. Clerical Checking

### PLEASE NOTE

The following report provides a summary of your performance on the tests which you have recently completed. The tests were used to help in the assessment of your personal qualities and abilities. It is important for you to note that these tests only provide an approximate description of your abilities. In addition, these tests only form part of the selection process and are typically considered alongside such factors as past performance, education, training, experience, motivation etc. All of your results will be treated in the strictest of confidence. The use of these tests is restricted to professionals who have been trained in testing and who will be able to interpret the significance of your profile within a work setting.



## RESULTS

### Verbal Reasoning

The verbal component of the Clerical Test Battery measures an individual's ability to reason using words, and draw inferences and logical conclusions from them. This includes both an understanding of the meaning of words and the relationships between them.

You performed as well as most others on the verbal component of this test. Your score is typical of the comparison group suggesting that your verbal reasoning ability is as strong as most others. While you will be able to understand instructions and explanations without too much difficulty it may take you a little time to fully appreciate the logic underlying complex arguments. As able as most to use words in a logical, rational way you should be able to explain concepts you are familiar with a fair degree of clarity.

### Numerical Ability

The numerical ability component of the Clerical Test Battery measures the individual's ability to use and manipulate numbers in a logical way. This includes both an understanding of numbers and the relationships between them.

Your score on the arithmetic component of this test falls well below the typical range achieved by the reference group, indicating that you are likely to make mistakes when engaged in figure work or other general duties involving arithmetic computation.

### Clerical Spelling

The spelling component of the Clerical Test Battery evaluates the individual's ability to spell commonly misspelt words.

Your performance on the test of spelling ability is well above the average achieved by the reference group. This suggests that you would rarely have any difficulty with spelling words correctly, even with those words which are commonly misspelt.

### Clerical Checking

The clerical checking component of the Clerical Test Battery evaluates the individual's ability to perceive details in words and numbers quickly, to recognise likenesses and differences rapidly.

Your performance on the clerical checking component of this test is well above the average achieved by the reference group. This suggests that you will be particularly good at tasks such as proof reading and the like.